## SIGNET MARITIME CORPORATION

Marine Operations • LNG • Shipbuilding & Repair

1300 Post Oak Boulevard, Suite 600 Houston, Texas 77056 USA T + 1 713 840 1100 F + 1 713 840 1101 SignetMaritime.com



## Memo

To:

Signet Maritime Employees

From:

Ms. Madeline A. Wilson, Manager, Corporate Payroll & Benefits Madeline Wika

Date:

December 20, 2023

Re:

2024 Holiday Schedule

Dear Fellow Employees,

The following nine (9) paid holidays will be observed by Signet Maritime Corporation for 2024. Phones will be answered 24 hours a day by the on-call duty person or answering service.

Seagoing employees working on a rotation and on an active vessel not laid up or in shipyard, and hourly employees who work on a paid holiday will receive regular pay in addition to holiday pay for the dates listed in the applicable chart. Employees who are not scheduled to work, who are not on rotation, or who have requested the holiday off will not receive pay.

Seagoing employees will only receive holiday pay if the tug is operating and in active service. When a tug is docked and not active, there will be no holiday pay. Local crewmembers who are on rotation, and assigned to a vessel that does not have work, will remain at home and receive a single day of vacation pay.

Shoreside employees will receive their holiday pay for each holiday designated by Signet Maritime. Shoreside employees required to work on that day to fulfill the responsibilities of their position will receive no additional pay.

2024 Holiday Schedule		
Holiday	Date	Day
New Year's Day	January 1	Monday
Good Friday	March 29	Friday
Memorial Day	May 27	Monday
Independence Day	July 4	Thursday
Labor Day	September 2	Monday
Thanksgiving	November 28 & 29	Thursday & Friday
Christmas	December 24 & 25	Tuesday & Wednesday